

AGENDA ITEM: 17 Pages: 164- 167

Meeting	Business Management Overview & Scrutiny Committee
Date	29 February 2012
Subject	Business Management Overview & Scrutiny Committee Forward Work Programme 2011/12
Report of	Scrutiny Office
Summary	This report outlines the Committee's draft work programme for 2011/12

Officer Contributors	Melissa James , Overview & Scrutiny Officer
Status (public or exempt)	Public
Wards affected	All
Enclosures	Appendix – Business Management Overview and Scrutiny Committee Work Programme 2011/12
Reason for urgency / exemption from call-in	N/A

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1. RECOMMENDATION

- 1.1 That the Committee consider and comment on the items included in the 2011/12 work programme of the Business Management Overview and Scrutiny Committee as set out in the Appendix.**

2. RELEVANT PREVIOUS DECISIONS

- 2.1 None.

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 The Overview and Scrutiny Committees must ensure that the work of Scrutiny is reflective of the Council's priorities
- 3.2 The three priority outcomes set out in the 2011-2013 Corporate Plan are: –
- Better services with less money
 - Sharing opportunities, sharing responsibilities
 - A successful London suburb

4. RISK MANAGEMENT ISSUES

- 4.1 None.

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the role of the Committee is to perform the Overview and Scrutiny role in relation to:
- The Council's leadership role in relation to diversity and inclusiveness; and
 - The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 6.1 None in the context of this report.

7. LEGAL ISSUES

- 7.1 None in the context of this report.

8 CONSTITUTIONAL POWERS

- 8.1 The scope of the Overview and Scrutiny Committees is contained within Part 2, Article 6 of the Council's Constitution.
- 8.2 The Terms of Reference of the Scrutiny Committees are included in the Overview and Scrutiny Procedure Rules (Part 4 of the Council's Constitution).

9. BACKGROUND INFORMATION

- 9.1 The Business Management Overview and Scrutiny Committee's Work Programme 2011/12 indicates:
- a) items of business carried forward from the Business Management Overview and Scrutiny Sub-Committee work programme for the 2010/11 municipal year; and
 - b) items requested by the Committee in the 2011/12 municipal year.
- 9.2 The work programme of this Committee is intended to be a responsive tool, which will be updated on a rolling basis following each meeting, for the inclusion of areas which may arise through the course of the year.
- 9.3 The Committee is empowered to agree its priorities and determine its own schedule of work within the programme.

10. LIST OF BACKGROUND PAPERS

- 10.1 None.

BUSINESS MANAGEMENT OVERVIEW AND SCRUTINY FORWARD WORK PROGRAMME 2011/12

29 FEBRUARY 2012

BUSINESS MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE

ITEMS TO BE CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO THE CORPORATE PLAN
Call-ins	Committee to consider any call-ins from: - Cabinet, 20 February 2012; and - CRC, 28 February 2012	N/A	<ul style="list-style-type: none"> • Better services with less money • Sharing Opportunities and Sharing Responsibilities • Successful London Suburb
Parking Charges Petition	Committee to receive a petition which has received in excess of 2,000 signatures. Lead Petitioner: Councillor Kath McGuirk. Current online signature count: 3,088 Hard copy signature count: unknown	N/A	
Pedestrian Safety, East Finchley	Committee to receive a petition which has received in excess of 2,000 signatures (subject to submission in	N/A	

	<p>advance of the committee meeting).</p> <p>Lead Petitioner: Michelle Imber</p> <p>Current online signature count: 142 Hard copy signature count in excess of 2,000</p>		
Regeneration Review	Committee to consider Regeneration Review (including consultant's recommendations and action plan) scheduled to go to CRC on 28/02/12.	<p>Requested by Committee</p> <p>Report from Deputy Chief Executive's Service</p>	
Early Intervention and Prevention Services (Children) Task and Finish Group	Committee to receive final report of the Early Intervention and Prevention Services TFG before onward referral to Cabinet.	<p>Requested by Committee</p> <p>Report from Scrutiny Office</p>	
Health and Social Care Integration Task and Finish Group	Committee to receive final report of the Health and Social Care Integration TFG before onward referral to Cabinet and/or Health and Well Being Board.	<p>Requested by Director of Adult Social Care and Health</p> <p>Report from Adult Social Care and Health / Scrutiny Office</p>	

Carbon Footprint Task and Finish Group	Committee to receive final report of the Carbon Footprint TFG before onward referral to Cabinet.	Requested by Committee Report from Scrutiny Office	
Contract Monitoring and Community Benefit Task and Finish Group	Committee to receive final report of the Contract Monitoring and Community Benefit TFG before onward referral to Cabinet.	Requested by Committee Report from Scrutiny Office	
Task and Finish Group / Scrutiny Panel Update	Committee to receive updates on the following TFGs/OSPs: <ul style="list-style-type: none"> - Remodelling Older Peoples Housing with Support; - Council's Response to Cold Weather; - Housing Allocations; - Domestic Violence 	Requested by Committee Report from Scrutiny Office	
Cabinet Forward Plan	Standing item	Requested by Committee Report from Scrutiny Office	
Business Management OSC Work Programme	Standing item	Requested by Committee Report from Scrutiny Office	

18 APRIL 2012

BUSINESS MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE

ITEMS TO BE CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO THE CORPORATE PLAN
Annual Review	Constitutional requirement for Committee to review O&S Procedure Rules and working arrangements and make recommendations to SCCR	Requested by N/A Report from Scrutiny Office	<ul style="list-style-type: none"> • Better services with less money • Sharing Opportunities and Sharing Responsibilities • Successful London Suburb
Edgware Town Centre Strategy	Committee to consider the draft Edgware Town Centre Strategy.	Requested by Committee Report from Scrutiny Office	
Website Transformation	Committee to receive a report on the Website Transformation Project, in accordance with recommendation made by External Auditors	Requested by Committee Report from Assistant Chief Executive's Service	
Housing Allocations Scheme – Six Month Review	In considering an update on the implementation of TFG / OSP recommendations, the Committee requested an update to the 16 November 2011 meeting on the Housing Allocations OSP	Requested by Committee Report from Planning, Housing and Regeneration	

ITEMS TO BE ALLOCATED

BUSINESS MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE

ITEMS TO BE CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO THE CORPORATE PLAN
Task and Finish Group / Scrutiny Panels – Recommendation Tracking	Ongoing monitoring of implementation of recommendations (accepted by Cabinet only) at six-monthly intervals.	Requested by Committee Report from Scrutiny Office (with contributions from relevant directorates)	<ul style="list-style-type: none"> • Better services with less money • Sharing Opportunities and Sharing Responsibilities • Successful London Suburb
Task and Finish Group / Scrutiny Panel Update	Standing item	Requested by Committee Report from Scrutiny Office	
Cabinet Forward Plan	Standing item	Requested by Committee Report from Scrutiny Office	
Business Management OSC Work Programme	Standing item	Requested by Committee Report from Scrutiny Office	

***Please note that the Business Management Overview and Scrutiny Committee's Forward Work Programme 2011/12 is an evolving document which is dependent on the work of Task and Finish Groups, Scrutiny Panels and any other business within the remit of this Committee.**

FUTURE MEETING DATES
18 APRIL 2012